**GOVERNMENT OF SEYCHELLES**

**NATIONAL ARTS COUNCIL OF SEYCHELLES**

**Specific Matters Referred to the Organisation (by the Cabinet) for Action**

**Quarterly Report on Plans and Targets for Period October – December 2020**

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| **#** | **Statement of Goal** | | |
| **Reference** | **Objectives** | **Anticipated outcomes** | **Progress of Activities Undertaken/Constraints/Notes** |
| 1. **Meetings with Artists** | To discuss with the artists on a one to one basis on financial assistance and their upcoming projects as well. | All contents of discussion are dealt with by NAC in effective and efficient manner | * CEO met the following artists below in a one to one meeting. * Mr. Egbert Marday– Friday 30th October 2020 * Ras Ricky – Friday 6th November 2020 * Mr. James Auguste – Friday 13th November 2020 * Mr. Collin Marguerite – Tuesday 17th November 2020 * Mr. Trevor Bristol – Tuesday 15th December 2020 |
| 1. **NAC Board Meetings** | To oversee that NAC is functioning according to its mandate, strategic plan and within the budget framework. | Monitor NAC functions and give guidance to Management | * In the 4th Quarter, meeting were conducted on; * Wednesday 14th October 2020 – 4th Board Meeting of 2020 * Wednesday 18th November 2020 – 5th Board Meeting of 2020 * Tuesday 29th December 2020 – 6th Board Meeting of 2020 |
| 1. **Weekly meetings with Ambassador Mr Patrick Victor** | To discuss and advice on the current artistic and cultural landscape in general. | Finding solutions and way forward to pertinent issues discussed between the CEO and the Ambassador | * The meeting is scheduled every Tuesday morning * Tuesday 20th November 2020 * Reschedule to Wednesday 25th November 2020 * Wednesday 9th December 2020 – Meeting with Nigel Rosette from Cable & Wireless |
| 1. **IFACCA 8th Meeting of Africa Chapter Members Virtual Meeting** | To build a strong relationship with member states regionally and internationally for the aim of networking, capacity building opportunities and providing exposure for Seychelles art and culture. | Finding synergy and common denominators between the member’s states.  Possible capacity building and more future exchange. | * The meetings took place on Wednesday 7th and Thursday 8th October 2020 virtually at the NAC Conference room. * Due to COVID-19 meeting was unable to occur as previously expected, it was done virtually. * IFACCA Members from the African continent discussed the following: * Correction and adoption of last chapter minutes of meeting * Discussion on pertinent issues from the minutes of meeting * Better communication and synergy between the chapter members. * International Overview of the Impact of Covid-19 on the different councils and sharing of strategy and innovation by the various councils * External factors – International and Pan African |
| 1. **Department of Culture and its Associated Agencies Meeting** | To ensure the flow of communication between the Ministry and the agencies.  To have a common strategy and team spirit to tackle national and cultural issues. | Each department and agencies relates their progress and challenges to the Ministry.  Find common ground and collaborated ways of driving culture and arts nationally. | * The meetings took place on; * Wednesday 28th October 2020 * Thursday 19th November 2020 |
| 1. **Strategic Plan meeting with NAC Management** | To discuss the way forward for each section to start working on their respective parts of the new Strategic Plan | Department will come up with salient points that will enrich the Strategic Plan. | * The meetings took place on Tuesday 10th November 2020 * The draft copy of the strategic plan to be presented to the Board of Directors |
| 1. **Arts Management Workshop on Visual Arts for NAC Staff by Chairman of the Board Mr Martin Kennedy** | To familiarise NAC staff on various medium and techniques in visual arts | Staff benefited on a three day session on techniques of visual arts locally and internationally | * This was conducted on Wednesday 14th October 2020 at the NAC Conference room |
| 1. **Biennale meeting with the Chairman of the Board** | To have a conversation about the future of the Biennale de Seychelles.  Discuss on the upcoming virtual exhibition and physical catalogue. | To select a new date for next year’s Biennale  Discuss cost implications for the virtual exhibition | * The meetings were conducted on; * Friday 14th October 2020 * Monday 9th November 2020 |
| 1. **Meetings with other stakeholders** | To discuss and find solutions on issues of grievances between the parties. | Find a win win situation whereas the partners can settle their debts to NAC and PUC avoiding unnecessary court case. | * The meeting took place on Wednesday 4th November 2020 with Mrs. Maureen Payet and Mr. Alain Bacco, who are debtors of NAC. * They have agreed to sort out their debts accordingly. |
| 1. **Interview with the press** | To relate information about NAC’s progress to the press | NAC had the opportunity to relate to the population its achievements and challenges and future opportunities. | * This was conducted on Thursday 26th November 2020 – Interview by Ms. Barbara Coopoosamy from SBC Radio |
| 1. **Meeting and Presentation about NAC with the Mayor of Victoria** | Discuss on the way forward for the function of the Department of Culture and relevant agencies | NAC had the opportunity to express its views on arts development in the country, future of NAC and the way forward for the Creative Industry in Seychelles. | * This took place on Tuesday 10th November 2020 |
| 1. **Workshop on Creative Industry and National Events Agency** | To participate on a deliberation with the Guy Morel Institute and CINEA regarding the new CINEA strategic plan. | NAC contribution helped CINEA eventually to have an effective Strategic Plan. | * Tuesday 17th November 2020 * ICCS |
| 1. **Management and Director’s Meeting** | To monitor on how sections are progressing on their respective duties and to give guidance on how to attain objectives. | That NAC attain all its projects in the respective timeframe as per the Strategic Plan and according to the budget allocated. | * Consistent fortnight meeting for Management and weekly briefing for Director’s meeting |
| 1. **Enforcement notice issued by SLA that bars and restaurant should respect their license especially in terms of noise pollution and sort of entertainment in their outlets.** | To resolve a misunderstanding that was affecting and disrupting entertainment business in bars and restaurants. | NAC managed to put things under control and come out with a win solution. | * This meeting took place on Tuesday 22nd December 2020 at the NAC Conference room. * Stakeholders that attended the meeting are: * Seychelles Licensing Authority * National Arts Council * CINEA * Bar Owners * Seychelles Police * Public Health Authority * Several Artists * Mayor of Victoria |
| 1. Zenn Artis Kreolofonn Exhibition | To encourage school children to indulge in arts  To showcase emerging talents and creativity | There was a good turnout from students from all schools on Mahe.  According to the juries, the artworks were of high standard. | * The exhibition remained open for one month for the other children to visit and appreciate works done by their colleagues. |
| 1. Registration of Artists | To have a complete and updated database on artists.  To enrol active artists who wish to become members of NAC. | A number of professional and semi-professional artist enrolled with NAC to become members. | * Open call for artists to register was done on national media, social media and in different forum organized by NAC and various stakeholders. Arts Development and Liaison and Communication sections have been collaborating. |
| 1. Administrative Assistance to Artists | To support and artists with their daily administrative needs. | A significant number of artists got administrative support from NAC. | * Artists have been assisted with secretariat duties, writing references and acknowledgment, doing their invoices, typing correspondences and also to complete their social assistance form. * A total number of 44 artists were assisted by arts development staff. |
| 1. Community Arts | To discover new talent and skills in the community. | Activities were done in several districts. Some were quite successful others needs to drastically improve. | * There were limited participation due to Covid-19 pandemic and the health restrictions. |
| 1. Chairperson’s Forum | To meet representatives of different arts association to discuss their plans and concerns for 2020.  Discuss important issues on culture and arts in general and synergise efforts. | The Chairpersons were able to share ideas and projects with their peers. | * The chairpersons meeting for this quarter was held on Wednesday 25th November 2020 at NAC. * A total of 11 chairpersons attended the forum. The Chairpersons had the opportunity to talk to the Mayor of Victoria, Mr. David Andre who has been commissioned the responsibility of overseeing the arts and culture sector. |
| 1. NAC Grants | The aim of the grant is to provide an added financial support for artists to deliver adequate arts projects in Seychelles. | A significant number of artists requested for grant and most of them were successful. | From October to December 2020, a total of 8 artists have been assisted with grant for the arts projects.   * Percy Cesar – Electric Guitar –SR10,000 * Winsley Cedras – CD Project – SR15,000 * Jules Dugasse – Filming Equipment for Production – SR19,535 * Selwyn Urny Mathiot – Yamaha Portable PA System – SR15, 000 * Mervin Nibourette- Autopad/ sound audio for drum – SR15, 000 * Marshall Knowles – Music Mixer – SR15,000 * Emergency Crew – Payment of PA System for their show – SR5,000 * Sheila Paul – Korg keyboard – SR15,000 * Johnny Robert – Yamaha digital Keyboard – SR15,000 * Aaron Arokeum (Auspicious) – Assistance for musical concert at ICCS – SR20,000   Total value of grants given for this quarter amount to **SR144,535**   * With the aim of assisting the majority of artists the grant assisted the artists partly and they have to make their contribution. * NAC is planning to visit artists who have been assisted with grant. * Due to covid-19 situation artists will be called to submit an update of what they are doing during the pandemic and also to send a short video on NAC. |
| 1. Desk officer to Arts Association | To ensure that the various associations are functioning according to their constitution and respecting their collaboration with NAC. | Desk officers attended meeting of the various associations and relate to NAC relevant issues that was discussed. | * Son 248 – DJ Association; they organized a workshop on music at Roche Caiman on Friday 18th December 2020 * ParFe – Organised music entertainment at Grand Anse and cote D’Or Praslin * Seychelles Fashion Association- working on the launching of their constitution * SEYMAS * Arterial – Affordable Arts Fair at Eden Art gallery during the month of December. * Lar San Frontyer – School Art battle in collaboration with MCB * Lardwaz- Launched a Poetry competition * Dansey – is working on the launching of their association |
| 1. **NAC Newsletter** | Be a published source of information on a monthly basis to highlight the major work NAC is undertaking and also provide exposure to our local artists and their projects. | Aimed at informing the general public on active arts programmes undertaken by NAC and the artists.  By end of year 2020 the NAC newsletter has reached various relevant offices and agencies in the Seychelles and maybe even regionally. | * Newsletters published each month on; 30th September, 2020, 24th November, 2020 and the 22nd December, 2020 * The next edition is expected to be due by the end of January, 2021 and will provide exposure for national arts events, activities, publication and so much more. |
| 1. **NAC Website** | Aimed at providing transparency and readily available information to the public. | To act as an archive of all content and information.  Stakeholders and general public can access information directly from the site. | * Regularly updated - All Facebook posts, adverts, videos and various other content produced by the Council is uploaded and segregated on the site. * In the 4th Quarter of 2020 the website was regularly updated to show contents from all social media sites and content that was published from newspapers, and relevant news related to NAC in regards to COVID-19. |
| 1. **NAC Social Media Platforms** | Reach a wider sphere of influence locally, regionally and internationally. | Build connections with stakeholders, other departments, regional countries and international organisations with the aim of networking, information sharing and capacity building opportunities. | * The NAC Facebook is regularly updated showcasing information on all of NAC’s activities, events, programmes, projects, vacancies and many more. The page has been reaching a wider range of people and groups. * The NAC Instagram page is also regularly updated showcasing information on all of NAC’s activities, events, programmes, projects, vacancies and many more. The page has been reaching a wider range of people and groups with approximately forty (40) new followers since September 2020 until December 2020. * The NAC You-tube channel showcases video content and adverts formulated by the Council. In the 4th Quarter of 2020 as a result of covid-19 NAC did not work on any videos. |
| 1. **Graphic Assistance to Artists** | Provide support to artists on any graphical projects. | Aimed at bringing artists closer to seeing their projects reach a successful result through support from NAC in terms of design and graphics. It is one less item artists have to worry about fiscally. | * A total of 8 artists have been assisted with graphics in the 4th Quarter of 2020. The reduction in the number compared to previous quarters/months is as a result of the state of the country due to the COVID-19 pandemic. * We want to utilise this opportunity to also recruit an intern to learn from the graphics artist and do these small tasks for artists. |
| 1. **Bonzour Sesel** | Provide artists with a platform to discuss their work and their projects to the wider public. | In Collaboration with NAC and SBC this programmed exists to give artists an opportunity to expose themselves and their art projects. | * The liaison and communication section is continuously organising and liaising with SBC and artists for the program. * In the 4th Quarter a total of six (9) artists made an appearance on the show. They are; * Mr Phillip Barra – Musician * Mr Micheal Arnphey – Visual Artist * Mrs Flora Ben David * Mr. Gallen Bresson * Mr Stanley Monnaie – Musician * Mr. Mervin Camille – Musician * DJ Oscar * DJ Michel |
| 1. **Records Management** | Ensure a comprehensive record keeping system is developed and kept at NAC. | Ensuring an up to date documentation unit. Investing in literature that will benefit both the internal and external stakeholders. | * Records being kept manually and digitalisation is soon to begin. * Records room successfully completed and will be monitored and managed by records officer. * Records officer has created a digital database of all records. * A bigger records room is necessary moving forward as the council handles increasing numbers of content. |
| 1. **ParFe Visit on Praslin Island** | Have an active arts events, projects and programmes to keep arts and culture alive on the island. | Encourage the development and execution of arts projects on the island by the federation and its members.  To have more participation in arts by the youth on the island. | * The yearly visit of the Praslin Island and the art development efforts NAC had previously initiated. * The visit was conducted on the 4th December, 2020 at the Grande Anse Praslin Community Centre * Some of the grant recipients on Praslin were also visited and the projects they are working on. * A general meeting with the ParFe Association also took place at the Baie St Anne, Praslin Community centre with a total of xxx members present. * The association also informed NAC of their plans for Christmas and support from NAC would be provided. |
| 1. **La Digue Visit** | Have an active arts events, projects and programmes to keep arts and culture alive on the small island. | Encourage the development and execution of arts projects on the small island by the committee members and eventually other artists.  To have more participation in arts by the youth on the island. | * The CEO and the Director for Liaison and Communication conducted a meeting on La Digue on 5th December, 2020 at the community centre at 10am. * Present were; Mr. Dylan Owen, Mr. Jocelin Charlette, Mr. Harry Bastienne and Ms. Jeva Pool. * At the end of the meeting, Ms. Jeva Pool was elected as the focal person for the small committee on La Digue. * The committee is expected to grow with more members, especially younger members to execute projects on the island. |
| 1. **NAC Statistics Report 2019 - 2020** | Aimed at having an annually published report showcasing how the arts and culture sector in Seychelles looks like, who is who and what they do. | The annual report produced by NAC is expected to help technicians in making informed decision and formulate adequate policies. | * The Council started working on analysing the accumulated statistics gathered as a result of registering artists and segregating this data and producing a report for the year 2020 as 2018-2019 as a basis for research. * The aim is to have this report published every year to show trends and changes in the sector on a yearly basis so as to aid in decision making and policy formulation. |
| 1. **Training Plan** | Ensure that NAC attains a high professional level in all work aspects. | By enhancing capacity we will achieve to get a strong, efficient and capable workforce. | * Ongoing * Private Secretary – Diploma Mgt * Office Assistant – Certificate Off. Mgt * Gallery Attendant – Certificate Off. Mgt. * Senior Arts Development Officer – Diploma In Mgt * Senior Liaison &Communication – Diploma In Mgt   No short courses were done in 2020 in view of the COVID19 situation. |
| 1. **PPBB Budget preparation & management** | Monitor the budget line and ensure spending is in line with budget ceiling. | Better planning and management of financial resources. | * Budget 2021 has been compiled and submitted to MOFTIEP for consideration and further discussion. |
| 1. **Auditing of Accounts 2018** | Ensure that all transactions are done in line with established procedures and that all documentations are in order. | All documents are kept in order, filings are done regularly and books are maintained. | * Audit has been completed, and auditors have sent additional queries. Queries has been addressed and formal response forwarded to AG s office for the attention. * Awaiting for scheduled date from the Attorney general’s office for discussion on the audit findings. |
| 1. **Debtors** | Ensure all debtors pay their bills regularly and on time. | * Collect all outstanding debts. | * Debtors issued with letter to start repaying their outstanding rentals.   As at 31st December 2020, debtors listing is as per below:-   * Café Esplanade – SR 59,179.52 * Palette – SR 70,000.00 * Tanmi – SR 60,000.00 * Colette Micock – Kiosk – SR 3,000.00 * Nuri Cafeteria – SR 20,000.00 * All debtors has been placed on an agreed repayment plan, which is being honoured to date. |
| 1. **National Theatre** | Ensure that National Theatre is maintained and equipped with the most recent high tech equipment. | Artists obtain an additional venue showcase their works. | * Fabrics approval has been received to purchase from Al NOOR – Dubai, for the sum of AED 89,512. The contract was signed and Mr Irfan was paid 60% down payment. * Drainage is under discussion, and the restoration of the windows is with the POU, and we have not yet received a reply. * Construction works are completed only minor works left to be completed early 2021. |
| 1. **Building & Infrastructure** | Ensure that the building is equipped with the required modern equipment and facilities. | Better working conditions and work environment that would be conducive to high performance standards and high level of productivity. Maintenance of building and infrastructure is done on a regular basis. | * We have liaised with POU and they have instructed us to place a tender in the Nation, necessary arrangements to be made in 2021. |
| 1. **Human Resources** | Ensure that NAC is manned with the required human resources level to deliver effectively on its mandate. | All staff members can discharge their role according to their job descriptions and allocated responsibilities. | * Got the assistance of a new Driver from SETS, he will be paid by SETs up to February 2021. |